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| National Naval Medical Center Request for Clearance of Professional Presentations and Publications | | FOR NNMC RCRD USE ONLY | |
| | | Date Received | Publication Database No. |
| <u>REVIEW POLICY</u> 1. All clinical, professional, and research-related authored works (lectures, posters, manuscripts, web postings, etc.) will be reviewed and approved by the following: a. Department Head/Program Director b. Responsible Conduct of Research Department c. Command Ethics Advisor (Staff Judge Advocate) d. Command Public Affairs Officer 2. Didactic presentations within the National Capital Consortium do not need clearance IF there are no sensitive topics and no media or non-NCC attendees. 3. Criteria for clearance include command approval of research, adherence to professional and ethical standards, proper presentation of sensitive issues, and operational security. 4. Authored works involving issues of potential or inherent controversy, or addressing Government plans and operations, will be forwarded with NAVMED 5720/1 to BUMED PAO for review and clearance in accordance with BUMEDINST 5720.3A 13 Dec 2005. | | <u>INSTRUCTIONS FOR AUTHORS</u> 1. Complete the center section below and submit this form to your department head, or program director if in trainee status, with a copy of your work attached a. Posters – abstract b. Lectures, speeches – slides or other visuals c. Articles, chapters – entire manuscript 2. You are reminded to obtain approval before submitting the work for presentation or publication 3. Manuscripts of work previously cleared in abstract form must be re-cleared. Cleared manuscripts that are rejected do not need re-clearance after revision unless substantially different content or type of journal/media. 4. You must state in all oral and written work: “The views expressed in this article [lecture, etc] are those of the author and do not necessarily reflect the official policy or position of the Department of the Navy, Department of Defense, nor the U.S. Government” 5. If research, you must state IRB/IACUC approval and cite approving institution and protocol number. | |
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| NNMC Protocol Number and Name (or protocol approval elsewhere, for research performed before NNMC assignment) <div style="text-align: right;">Check here if not applicable</div> | | | |
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